

APPROVED: MEETING NO. 20-84

ATTEST: *Helen M. Heneghan*

MAYOR AND COUNCIL

ROCKVILLE, MARYLAND

MEETING NO. 14-84

May 17, 1984

The Mayor and Council of Rockville, Maryland, convened in work session in the Council Chamber on Thursday, May 17, 1984, at 7:50 p.m.

PRESENT

Mayor Pro Tem Tyner

Councilman Steve Abrams

Councilman Douglas Duncan

Councilwoman Viola Hovsepian

ABSENT

Mayor John R. Freeland
(Vacation)

In attendance: City Manager Larry Blick; City Clerk Helen Heneghan, James Keene, Budget Officer

The Mayor pro tem in the Chair.

Re: Work Session

Mr. Keene presented an overview to the Mayor and Council listing the general fund - revenues and expenditures debt service, the other funds - Utility rates and general information - assessable base and constant yield tax rate.

General Fund Revenues

Revenue	FY 1984 Budget % Change for FY 83	FY 1985 Proposed % Change from FY 84
Property Tax	4.7%	10.4%
State Shared Rev.	7.6	2.0
Permits & Fines	(3.0)	11.1
Use of Money	(17.5)	11.6
Rev. f/Other Agencies	18.0	17.0
Service Charges	16.8	4.6
Tax Duplication	12.4	10.3
Revenue Sharing	0.0	(9.3)
Fund Balance	0.0	0.0
TOTAL	<u>5.1</u>	<u>8.0</u>

Note: FY 1983 property tax revenues came in at 4.2% over the FY 1983 budgeted level. The increase between the FY 1983 budget and the 1984 budget was 9.1%.

General Fund Expenditures

Expenditures	FY 1984 Budget % Change for FY 83	FY 1985 Proposed % Change from FY 84
Personnel	4.9%	7.9%
Non-Personnel	2.8	7.8
Debt Service	29.2	14.8
Contributions	(14.2)	(12.1)
TOTAL	<u>5.5</u>	<u>7.6</u>

Water and Sewer Rate

This is a table comparing the City's water and sewer rates to those of WSSC for the period FY 1983 to the upcoming year (proposed). Rockville has consistently kept the charges below those of WSSC.

	WATER		SEWER	
	ROCKVILLE	WSSC	ROCKVILLE	WSSC
Proposed				
FY 1985	\$1.00	\$1.44	\$2.05	\$2.17
FY 1984	\$1.00	\$1.29	\$1.83	\$2.04
FY1983	\$1.06	\$1.18	\$1.61	\$1.94

Refuse Rates

The City's refuse charges are composed of two components costs -- collection and disposal. Collection charges are based on the cost of the City labor force, equipment replacement and repair, and fuel costs. Disposal charges are based on dump fees charged on a per ton basis by the County.

	COLLECTION	MONTHLY DISPOSAL	TOTAL	DUMP FEE/TON
Proposed				
FY 1985	\$8.63	\$4.44	\$13.07	\$34
FY 1984	\$8.49	\$4.05	\$12.54	\$31
Fy 1983	\$8.49	\$4.05	\$12.54	\$31

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General Fund Revenue Comparison

Property Taxes	\$7,521,609	56.0%	\$7,878,102	56.0%	\$8,697,240	57.0%	\$819,138	10.4%
State-Shared Revenues	2,684,564	20.0	2,888,060	20.0	2,944,031	19.0	55,971	2.0
Permits, Licenses & Fines	602,896	5.0	423,809	3.0	470,941	3.0	47,132	11.1
Use of Money and Property	392,701	3.0	324,000	3.0	361,530	2.0	37,530	11.6
Revenues f/Other Agencies	499,764	4.0	589,711	4.0	689,644	5.0	99,933	17.0
Service Charges	577,441	4.0	674,689	5.0	705,581	5.0	30,892	4.6
Tax Duplication	859,494	6.0	752,631	5.0	830,000	5.0	77,369	10.3
Revenue Sharing	300,004	2.0	300,000	2.0	272,200	2.0	(27,800)	(9.3)
Unrestricted Reserve	-0-	-0-	300,000	2.0	300,000	2.0	-0-	-0-
Total	\$13,438,473	100%	\$14,131,002	100%	\$15,271,167	100%	\$1,140,165	8.0%

LEGISLATION AND CITIZEN PARTICIPATION

Citizen Participation

The Public Information Officer, Sue Patterson, submitted information to the Council which is a schedule for traffic directional signs and a memorandum on the status of incorporating City identity program elements into City signs. The Mayor and Council agreed that the suggestions submitted by Mrs. Patterson should be approved. The Council discussed expanding the Newsletter into eight pages. No decision was made on this.

Municipal Legislation and Litigation

The Council made no changes.

Registration and Elections

The Council made no changes.

Official Records

The Council made no changes.

Intergovernmental Relations

The Council made no changes.

Energy and Technology

The Council made no changes.

RECREATION AND LEISURE TIME SERVICES

Mr. Olson presented a marketing plan for the Municipal Pool to the Council. The following points were brought forward:

As of May 15, membership sales including all categories total 2,179 compared to 1,638 on the same date last year. This is an increase of 541 sales or 33%. Staff projected total sales of 2,450 for FY 84, an increase of 7.9% over FY 83.

As of May 15 total revenues including pass sales, admissions, snack bar, rentals, classes, merchandise, and swim team are \$440,522, compared to \$305,503 on the same date last year. This is an increase of \$135,019 or 44.2%. Total revenues of \$492,847 are needed in FY 84 to break even. Therefore \$52,325 in

additional revenues are needed this year to reach this goal. Last year, revenues from May 16 through June 30 were \$102,077.

The following chart compares 1982-1983 and 1983-1984 membership sales at mid-year and YTD May 15. FY 84 end-of-year sales projections are also included.

Category	YTD Jan		YTD May 15		Total Projected FY 84
	1983	1984	1983	1984	
Res. Fam. Ann	125	133	389	598	555
Res. Ind. Ann.	150	166	294	437	356
Res. Fam. Summ.	4	1	48	15	145
Res. Ind. Summ.	2	9	13	15	41
Res. Fam. Adm.	73	104	119	175	271
Res. Ind. Adm.	66	90	122	166	181
Non-Res. Fam. Ann.	84	80	139	208	245
Non-Res. Ind. Ann.	194	170	337	350	394
Non-Res. Fam. Summ.	-0-	2	4	13	15
Non-Res. Ind. Summ.	-0-	4	9	7	191
Noon Pass	97	112	143	175	191
Res. Fam. Spec.	12	6	18	11	33
Res. Ind. Spec.	1	6	3	9	8
Totals	808	883	1,638	2,179	2,450

Staff projections for FY 85 are 2,650 membership sales and total revenues of \$614,648.

The Council made no changes in the budget and discussed at length the Catfish Rodeo. Mr. Hall explained that it has been running every other year because there was a general loss of interest. It was the consensus of the Council to hold it again this year and then get a review from the staff.

Municipal Golf

The Council made no changes.

Adult Athletics

Councilwoman Hovsepian suggested the staff look into the formation of a women's team for participants over 50 years old. Mayor pro tem Tyner asked if he could have a run down on the stipends paid for officials in the City versus County officials.

Cultural Arts

The Council discussed the STAR organization. Mayor pro tem Tyner asked if all of the STAR figures could be submitted to the Mayor and Council in order to decide which route to follow. He also asked the estimate of the cost of hiring of a professional executive director to run STAR and any additional cost if the City ran a central box office with pay per ticket. Mayor pro tem Tyner asked about the Art In Public Architecture Program since it seems to have no public

input and it would be worthwhile to ask the Cultural Arts Commission how to get the neighborhood involved in the art selection process. He asked the staff to talk with David Tannous about this.

Recreation Class Programs

The Council made no changes.

Courthouse Square Park

Mayor pro tem Tyner asked that the staff look into taking over the Red Brick Courthouse.

Community Recreation Programs

Councilman Duncan asked why Project GO seems to be cut back. It pays for itself. Mr. Olson said the staff time is not paid for. Mr. Keene said if the fees were raised in order to make it self supporting it could decrease participation. Mr. Duncan said he would like to see some examples of where the trips went since he has only heard good things about it. The City Manager said it is a policy decision as to whether it should be restricted to residents and how far away the trips should go. Mr. Olson agreed and said the program must be kept in perspective with the other things the department is providing. Mr. Duncan said he would like to see the participation figures as to how many people are actually involved.

Special Events

The Council made no changes.

Civic Center Park

Mayor pro tem Tyner said he would like a break out of anything that goes into theatre improvements. That is a break out on the cost of anything that goes into the theatre. He would also like some information from Mr. Giesey on the establishment of a central box office.

Facilities Maintenance

The Council made no changes.

Parks, Playgrounds and Playfields Maintenance

Councilman Duncan asked if the Fitzgerald Triangle will be made to look better. Councilman Abrams said the grass and playground area should be cut more frequently at Horizon Hills Park.

ENVIRONMENT

Rights of Way Maintenance

The staff submitted a recommendation for the Crab Apple tree policy. Staff recommends that the:

1. City replace the trees as part of the normal tree replacement program. Any missing, dead, or near dead trees will be replaced at the City's expense.

2. Any homeowner who wishes to replace his crab apple tree now, which is not dead would be responsible for removal of the old tree and would install a new one at his own expense. A sum could be set aside which will accommodate the replacement of 100 trees annually or up to \$11,000 per year. This amount could be adjusted based on demand to ensure the City does not leave anyone out who wants to participate.

The Civic Association could take on the project of having fundraisers in the neighborhood to subsidize the cost of tree removal. The Civic Association or Garden Club could organize work groups that could handle the trees along their streets and could help each other by sharing tools, workmanship or people power. This would help those physically unable to remove their trees.

The City would bid the trees along with other City-wide street tree replacements to receive the lowest price possible.

Staff believes that this alternative provides for a partnership between the City and residents, and also ties in an option for the Civic Association to help its residents with an important problem. It also maintains equity with other neighborhoods in the City.

The Mayor and Council agreed with the Crab Apple tree policy that was submitted by the City Manager.

ADMINISTRATIVE SERVICES

Administrative Building and Grounds

The Council made no changes.

RECREATION AND LEISURE TIME SERVICE

Recreation Facility and Design

The Council made no changes.

TRANSPORTATION

Bikeways

Councilman Abrams noted that a CIP Project is missing - T-700 - which is the sidewalk on Ritchie Parkway at Greenplace. He would like this prepared for the CIP Work Session.

EXECUTIVE MANAGEMENT

Administrative Management

Mayor pro tem Tyner asked for some figures on an increase in interns. He also suggested a coordination be done with high school interns.

Budgeting, Program, and Management Analysis

Mayor pro tem Tyner asked that access training be provided to the Mayor and Council to the data base through the terminal in the Clerk's office.

Planning

The Mayor and Council noted there are some concerns with the staff being overworked and they would like to pursue this at a meeting when Mr. Davis can be available.

Re: Adjournment

There being no further business to come before the Council in work session, the meeting was adjourned at 10:45 p.m. to convene again in general session on Tuesday, May 29, 1984, at 8:00 p.m. or at the call of the Mayor.